

## **Climate Research Case Studies Project Assistant**

### **Future Leaders Programme 2024**

Application form: <https://forms.office.com/e/BppPnwDGQ0>

Application deadline: 11:59pm GMT on Monday 11 March 2024

Position with: Cambridge Zero, University of Cambridge

Manager: Dr Erik Mackie, Head of Research Engagement at Cambridge Zero and Dr Nik Petek-Sargeant, Research Engagement Manager at Cambridge Zero

Location: Cambridge Zero office in Cambridge/Open to hybrid working\*

\*Please note that all project assistants on the Future Leaders Programme must be in person in Cambridge for the week commencing 15 July and the week commencing 2 September. If you are working remotely, you must be resident in the UK for the duration of your work.

Programme dates: 15 July to 13 September 2024

### **Project Overview**

Through the 'Deep Dive Research Case Studies' the FLP Project Assistant will prepare a number of short reports that investigate research topics being explored at Cambridge University related to climate change, sustainability, and net-zero. The case studies will explore the relation between global and local climate issues and the contributions and innovations of Cambridge researchers across all disciplines to tackling them, with the intention that the case studies feed into:

- Briefing documents for multiple audiences on climate and sustainability issues and solutions
- Reports on impact of Cambridge University research
- The work of the Cambridge Zero communications team and the Climate Ambition Campaign
- Website content

The case studies are time intensive and require communication and coordination with university researchers to define the problems being investigated and the benefits of projects beyond the immediate outcome. The Project Assistant is expected to communicate results at different levels for different audiences, which include the general public, media communicators, and detailed backing information. In addition, they will consult reports on the global and national challenges and needs in order to reach net-zero and for communities to adapt to a changing climate. Project assistants will gain a holistic overview of the global state of climate problems and solutions, and get greater insight into how research processes translate into social action, economic development, and policy.

The University actively supports equality, diversity and inclusion and encourages applications from all sections of society.

### **Person Specification**

### *Essential criteria*

- This position is not degree specific, but applicants must have a knowledge of climate and environmental issues as well as a passion for the subject.
- Good analytical skills; able to collate, understand and draw conclusions from quantitative and qualitative information.
- Ability to communicate complex concepts in a user-friendly way which is appropriate to the target audience.
- Very good interpersonal skills; confident in meeting, communicating with and working with people from a range of backgrounds and academic disciplines.
- Well-developed organisational skills and the ability to establish and manage projects.
- Ability to prioritise own workload as not continuously supervised.
- Competent in standard software packages e.g. Word, Excel, Powerpoint.
- All applicants must be current or recent undergraduate students (graduated from their undergraduate degree within the last 12 months). The positions are open to ALL undergraduate students, not just students from the University of Cambridge.
- The successful candidate must, by the start of their employment, have permission to work in the UK.

### *Desirable criteria*

- Interested in climate change research across a variety of academic disciplines.
- Experience studying or working in a research setting or in a research-intensive university.
- Experience writing a briefing paper on climate research.